

Microsoft Word Made Easy

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Overview. Microsoft Word is an incredible application, feature-rich and easy to use if you know how. It can help with the simplest of jobs, from letters and essays to more complex documents using calculations or images, such as expenses claims and posters. You can even create a web page and make PDFs. Everyone, at home or in almost any job, needs to know how to use this fundamental modern tool, so this timely new book provides information on all the basic capabilities and gives guidance on ...

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Microsoft added that the feature would be made available in Office mobile by the end of the year. It further said that the feature currently only supports English-US, but it is working on enabling ...

Microsoft launches transcription feature for Word on the ...

All saves on a Google Doc are not only automatically uploaded to the cloud, but a separate file is created each time a change is made. Microsoft does allow users to sync, edit, and open Word ...

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